

Education

Name & Address of School	Circle Last Year Completed	Course of Study/Degree Received
High School	9 10 11 12	
Junior College	1 2	
College	1 2 3 4	
Graduate School	1 2 3 4	
Business, Trade, Other		

Professional Licenses/Certifications

Type	State	Exp. Date	Registration

Please list any office equipment, business machines, computer software, and/or other relevant equipment that you are familiar with and can operate. Complete only if applicable to position sought.

Work History

Please list present or most recent positions first, followed by the next recent, etc. (Include all part-time jobs and military experience.)

Company Name		Employed From	to
Street Address		City	State ZIP
Job Title/Description of Duties		Supervisor's name and title	
Wage – Starting/Final	Reason for Leaving	May we contact this employer? ____ Yes ____ No	

Company Name		Employed From	to
Street Address		City	State ZIP
Job Title/Description of Duties		Supervisor's name and title	
Wage – Starting/Final	Reason for Leaving	May we contact this employer? ____ Yes ____ No	

Work History continued

Company Name				Employed From		to	
Street Address		City	State	ZIP	Telephone ()		
Job Title/Description of Duties					Supervisor's name and title		
Wage – Starting/Final		Reason for Leaving			May we contact this employer? _____ Yes _____ No		

Please List Other Employment Not Shown Before:

Start Date	End Date	Name and Address of Employer	Type of Business	Position Held	Wage	Reason for Leaving

References

Please list references (not relatives or employers) to contact that are acquainted with your work history.

Name	Title/Occupation	Company/Address	Phone Number

WE CONSIDER APPLICANTS FOR ALL POSITIONS WITHOUT REGARD TO RACE, COLOR, RELIGION, SEX, NATIONAL ORIGIN, AGE, MARITAL OR VETERAN STATUS, THE PRESENCE OF A NON-JOB RELATED MEDICAL CONDITION OR HANDICAP/DISABILITY, OR ANY OTHER LEGALLY PROTECTED STATUS. THE MARSHFIELD AREA YMCA IS AN EQUAL OPPORTUNITY EMPLOYER.

Read the following carefully before signing

AUTHORIZATION AND ACKNOWLEDGEMENT FOR EMPLOYMENT

I certify that the answers given by me in this application are true and correct without omissions of any kind. I understand that any misleading or incorrect statements may render this application void. If I am employed and it is subsequently discovered that any answer given by me is incomplete, misleading, or incorrect, I may be terminated. I agree that the Marshfield Area YMCA shall not be held liable in any respect if my employment is terminated because of these false, incomplete, or misleading statements, answers or omissions made by me in this application.

I also authorize pertinent companies, schools, agencies, municipalities, or persons to give the Marshfield Area YMCA any information requested regarding my employment, character, experience, qualifications, and/or suitability for employment with the Marshfield Area YMCA including but not limited to the check of my fingerprints and police record for the purpose of considering my suitability for hire. I hereby forever release, discharge, and covenant not to sue any person or organization for any result of providing, obtaining or acting upon such information. I understand that such information is sought with confidentiality and will not be released to me in any form whatsoever.

In addition, a copy of this authorization is as valid as the original and should be recognized as such.

I further understand that I may be asked to undergo a physical examination, including substance abuse screening, prior to appointment to a position with the Marshfield Area YMCA. Refusal to participate will result in the withdrawal of any offer of employment.

Signature of Applicant

Date of Application